

<i>Code</i>	<i>Course</i>	<i>Target</i>	<i>Objective</i>	<i>Date</i>	<i>Venue</i>	<i>KES</i>
01/2023-24	<b>Management of Inventory and Disposal of Assets</b>	Staff in private, public, development sector, non-governmental organizations, officers, assistants, and other staff.	To uplift skills in inventory planning, forecasting, inventory control, warehousing, logistics, distribution, import-exports, assets boarding and disposing of assets.	10-14 July 2023	Nakuru	60,000
02/2023-24	<b>Procurement Risks and Value for Money Audit</b>	All sectors procurement officers, auditors, technical staff, integrity officers, and others.	To analyse procurement and contracts risks, procurement and contracts audit criteria, systems audit, audit of contracts for goods, works, and services, value for money audit, detection of fraud, audit reports, queries, and action plan, ethics in procurement and contracts.	7-11 Aug 2023	Mombasa	75,000
03/2023-24	<b>Competitive Tendering for Goods, Works, and Services.</b>	All sectors, procurement officers, supply chain officers, project officers.	To effectively manage competitive tendering using suitable methods, tender documents, bidding process, evaluation, award, and contract creation.	16-20 Oct 2023	Kisumu	65,000
04/2023-24	<b>Procuring Consultants and Nonconsulting Services</b>	All sectors, procurement officers, supply chain officers, project officers, user department staff.	To master the contrast between consultancies and other services, preparing terms of reference and scope of services, service levels, estimation of consultant budget, methods, and processes, preparing tender documents, evaluation of proposals and bids, and award.	23-27 Oct 2023	Kisumu	65,000
05/2023-24	<b>Evaluation of Tenders for Goods, Works, and Services</b>	All sectors, procurement officers, supply chain officers, project officers, user department staff.	To select suitable tender documents, evaluate tenders for goods, works and services, post-qualification, due diligence, tender evaluation report, minutes, and award.	13-17 Nov 2023	Mombasa	75,000
06/2023-24	<b>Projects Procurement and Contracts Management</b>	All sectors, procurement officers, supply chain officers, projects staff, user department staff, inspection and acceptance committee, contract implementation teams, and others.	Projects initiation, planning, execution, monitoring, control, and closeout; projects procurement strategy and plan; donor funded vs government procurement rules; preparing bidding documents; evaluation of bids, award; contracting and contract management.	4-8 Dec 2023	Mombasa	80,000
07/2023-24	<b>Supply Planning, Warehousing, Inventory Control and Management</b>	Private, public, development sector NGO, assistants, officers, managers, and others	To uplift skills in inventory planning, inventory, forecasting, inventory control, warehousing, logistics, distribution, import-exports, disposal plans, assets boarding and disposing of assets, use of information technology solutions.	5-9 Feb 2024	Nakuru	65,000
08/2023-24	<b>Preparing Bidding Documents, and Setting of Eligibility, Evaluation, and Qualification Criteria for Goods, Works and Services</b>	Procurement officers, supply chain officers, project officers, user department staffs, committee members.	To expand practical skills in the correct setting of evaluation criteria, preparing specifications and schedule of requirements, choice and preparation of bidding documents, for goods, works and services, common and complex contracts.	12-16 March 2024	Mombasa	75,000
09/2023-24	<b>Professional Approaches and Standards in Evaluation of Tenders for Goods, Works and Services</b>	Procurement officers, supply chain officers, project officers, user department staffs, committee members.	To expand practical skills in professional setting of evaluation criteria, preparing specifications and schedule of requirements, choice and preparation of bidding documents, evaluation of bids, professional opinion, and contract award.	15-19 April 2024	Mombasa	85,000
10/2023-24	<b>Managing Procurement Contracts, Arbitration, and Resolution of Disputes</b>	All sectors' projects and contracts officers, procurement officers, user dept staff, projects officers, and managers.	To improve skills in contract negotiation, formation of contracts, preparing contract documents, price adjustment, framework contracting and agreements, leases, types of contracts, contract execution, performance indicators.	13-17 May 2024	Kisumu	70,000
11/2023-24	<b>Public and Donor Funded Procurement, Contract Management and Practices</b>	All sectors' staffs in procurement and supply function, projects officers, and others interested in next level skills in procurement and contracts management.	To attain next level skills in procurement for government and donor funded projects; comparison of applicable rules and regulations; procurement strategy for development; choice of procurement and selection methods, preparing evaluation criteria and drafting bidding documents, correct evaluation of bids, price variation versus price adjustment, drafting contracts, monitoring contracts; standards of practice in procurement and contracts for donor and Gov Projects.	17-21 June 2024	Mombasa	80,000